

Glenview Hills City Government
Monthly Meeting
May 13, 2024

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Geoff Baker	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Present
Law Enforcement & Sanitation	Andrew Bird	Present
<u>Appointed Officers</u>		
Treasurer	John Willis	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Vacant	Vacant

Mayor Schmitt called the meeting to order at 8:07 pm, and performed roll call.

Police Crime Report presented by Mr. Schwab. Mr. Schwab reports having received a call in regards to bamboo harvesting, but nothing was found when the officer arrived. He noted that there have been a couple of car break-ins and one house break-in in Glenview. There have been solicitors in the neighborhood as well.

Mayor's Report by Mayor Schmitt. Mayor Schmitt has completed the SLFRF submission for ARPA funds to Brian Skinner. Treasurer Willis is meeting with CPA, Charles Veeneman, in regards to outsourcing the city's accounting services to a professional CPA. The estimate for Mr. Veeneman's accounting services is about six hours per month at one hundred dollars per hour. The council discussed the outsourcing of the city's accounting to Mr. Veeneman.

Mayor Schmitt performed the first reading of the ordinances. He presented Ordinance #2 Property Tax. The only update on this ordinance is the fiscal year. He presented Ordinance #1 Sanitation Ordinance. The only update on this ordinance is the fiscal year. He presented Ordinance #3 Budget Ordinance. The only update to this ordinance has been adding a line item for outsourcing the city's accounting services for \$7,200. Mayor Schmitt will forward the Ordinances to the council for review.

Streets and Drainage Report by Commissioner White. Commissioner White forwarded paving quotes to the council via email. She reports that Justin Lampe with Lampe Concrete will repair the concrete island curbs on Cabin Way, Dunraven Drive, and Dunraven Court. Mayor Schmitt signed a contract with Lampe for that stated curb repair.

Mayor Schmitt made a motion for Flynn Brothers Contracting to mill and to repave both Dunraven Drive and Dunraven Court for \$29,413. Commissioner White seconded the motion. Commissioner Wilson

thirded the motion. The council voted and the motion for Flynn Brothers Contracting was unanimously approved.

Mayor Schmitt made a motion for Lampe Concrete for concrete curb replacement for \$12,150. Commissioner White seconded the motion. The council voted and the motion for Lampe Concrete was unanimously approved.

Commissioner White will tell both Lampe Concrete and Flynn Brothers Contracting that the concrete curbs need to be repaired before Flynn paves the roads.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson reported an update on the street name signs project and presented cast aluminum sign design options. Commissioner Wilson made a motion for Option A replacement street signs. Commissioner Bird seconded the motion. The council voted and the motion for Option A cast aluminum replacement street name signs was unanimously approved. Commissioner Wilson also noted having reached out to architect Dan Grimm in regards to the stone selection for the front entrance.

Landscaping Report by Commissioner Geoff Baker. Commissioner Baker is absent. He will email the new landscaping bid provided by Jack Sherman Landscaping.

Treasurer Report by John Willis. Treasurer Willis presented the April recurring expenses and the monthly income sources. He noted that there was not a MRAF deposit due to a delinquent audit and DLG form. Treasurer Willis will reach out to the auditor, Brian Cobb, for an audit status update. He noted that all audit support documents and materials have been submitted to Mr. Cobb. Treasurer Willis presented the Bank Reconciliation Statement. He reported that a bank CD rolls over on July 1st, and that the CD's interest rate is about 2.5%. He noted that the city would probably get a better interest return in a money market account. Treasurer Willis presented and reviewed the fiscal budget that will start on July 1, 2024.

Clerk Report by Katie Schmitt. Clerk Schmitt does not have any updates at this time.

Attorney Report by Abigail Green. Attorney Green does not have any updates at this time.

Mayor Schmitt submitted the insurance renewal application with Selective Insurance. He will update the budget based on the response he receives.

Law Enforcement and Sanitation Report by Commissioner Bird. Commissioner Bird does not have any updates at this time.

Jefferson County League of Cities Report. This position is vacant at this time.

Mayor Schmitt adjourned the meeting at 9:19 pm.