

Glenview Hills City Government
Monthly Meeting
March 11, 2024

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Geoff Baker	Present
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Absent
Law Enforcement & Sanitation	Andrew Bird	Present
<u>Appointed Officers</u>		
Treasurer	John Willis	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Vacant	Vacant

Mayor Schmitt called the meeting to order at 8:05 pm.

The meeting minutes were tabled until the end of the meeting.

Police Crime Report presented by Mr. Schwab. Mr. Schwab reported that there were no crime reports from Glenview Hills. He did note that there were some burglaries in Anchorage committed by a four person group. The group has also burglarized off of River Road.

Mayor's Report by Mayor Schmitt. Mayor Schmitt has no updates. He will write and distribute a crime notice for the recent burglaries during evening hours in the area noted above by Mr. Schwab. Commissioner Bird met some new city residents, noting that one of them is a landscape architect, and he has offered to help pro bono in conjunction with the front entrance plans. Currently, the entrance is now quite bare since the removal of the dead boxwoods. Attorney Green suggested modestly landscaping the front entrance to bridge the gap until the new entrance plans are completed.

Landscaping Report by Commissioner Geoff Baker. Commissioner Baker has a quote from Jack Sherman for the front entrance landscaping. It is for approximately \$1,000, and the Council agreed to accept the landscaping quote. Commissioner Baker will submit a publication draft to the website developer, Will Green. The draft is of a request for bid for an annual landscaping contract to be published on the website. He notes that the Cabin Circle Island curb has been damaged by the Rumpke trucks. Commissioner White has received a quote of approximately \$14,000 for the repair of the Cabin Circle Island curb.

Law Enforcement and Sanitation Report by Commissioner Bird. Commissioner Bird reports having received a complaint in regard to a residence with exterior junk that is attracting nuisance wildlife. He recommended that the resident contact Metro 311 for ordinance enforcement. Commissioner Bird

announced that Junk Day pickup is in two weeks. The date is published on the website, and he is going to distribute a flyer as well. He reports that he has requested that Rumpke not drive around the court circles in order to prevent driving over the island curbs.

Treasurer Report by John Willis. Treasurer Willis presented and reviewed the February statement. He reviewed the monthly expenses and revenues including the Municipal Road Aid Fund deposit. He presented and reviewed the expense and revenue statement as well. He also presented and reviewed the bank statement. Treasurer Willis reported that a property with outstanding 2022 and 2023 taxes, paid both year's taxes, but the checks bounced. Attorney Green and Mayor Schmitt will discuss the next step for this property. Treasurer Willis has all of the required documents ready for the upcoming audit.

Streets and Drainage Report by Commissioner White. Commissioner White reports that the stop bar painting refresh will be scheduled after the stop sign installation on Glen Hill Road at Runnymede. She discussed the updated road paving schedule, and the council agreed. Commissioner White made a motion to pave Dunraven Drive and Dunraven Court for approximately \$30,000. Commissioner Bird seconded the motion. The council voted and the paving motion passed unanimously. A Request for Bid for paving both Dunraven Drive and Court will be posted on the city website by website developer Will Green.

Attorney Report by Abigail Green. Attorney Green does not have any updates at this time. She will work on an Ethics Ordinance. She will also work on drafting a letter to a resident with two years of outstanding taxes.

Clerk Report by Katie Schmitt. Clerk Schmitt does not have any updates at this time.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson is absent and did not provide a report.

Jefferson County League of Cities Report. This position is vacant at this time.

Commissioner White made a motion to approve the July 2023 Minutes. Commissioner Bird seconded the motion. The council voted, the motion passed, and the July 2023 Minutes were approved.

Commissioner Bird made a motion to approve the August 2023 Minutes. Commissioner White seconded the motion. The council voted, the motion passed, and the August 2023 Minutes were approved.

Mayor Schmitt adjourned the meeting at 9:08 pm.