

Glenview Hills City Government
Monthly Meeting
July 10, 2023

| <u>Commissioners</u> | | <u>Attendance</u> |
|------------------------------|-----------------|-------------------|
| Mayor | Bryan Schmitt | Present |
| Landscaping | Geoff Baker | Absent |
| Streets & Drainage | Emily White | Present |
| Lights, Signs, & Insurance | Brittany Wilson | Present |
| Law Enforcement & Sanitation | Andrew Bird | Absent |

Appointed Officers

| | | |
|------------------|---------------|---------|
| Treasurer | John Willis | Present |
| Attorney | Abigail Green | Present |
| Clerk | Katie Schmitt | Present |
| League of Cities | Vacant | Vacant |

Mayor Schmitt called the meeting to order at 8:05 pm, and performed roll call.

Police Crime Report presented by Mr. Schwab. Mr. Schwab stated that there were no crime reports. He announced that Louisville Metro Police Department has a new crime report system so the crime reports are starting to populate into the system database. Commissioner Bird asked Mr. Schwab to discuss the effectiveness of the Flock security cameras. Attorney Green discussed the legalities associated with the Flock security cameras with Mr. Schwab.

Mayor's Report by Mayor Schmitt. Mayor Schmitt has received the printed tax statements from the PVA. He instructed Sherman Landscaping to clean up along the bamboo on Lime Road which was completed half way. Mayor Schmitt removed the dead boxwoods from the front entrance, trimmed the ground ivy at the front entrance island, and removed the dead branches from the Japanese Maples in the islands on Glen Hill Road. Mayor Schmitt reported that the landscaping contract is currently expired so the landscaping is now on a monthly basis. He has asked Commissioner Baker to review the landscaping contract because it needs to be placed out for bid. Mayor Schmitt has reached out to Northfield's mayor about annexing Glenview Hills into their city, but they have yet to meet.

Streets and Drainage Report by Commissioner White. Commissioner White does not have any updates at this time. MSD has finished the Glenview Avenue drainage project. Mayor Schmitt has requested a quote from ADC paving to refresh the painting on the road stop bars, perhaps before the next plowing and salting season.

Lights, Signs, and Insurance Report by Commissioner Wilson. Mayor Schmitt asked Commissioner Wilson for a more specific entrance design from Booker Design Group that includes materials and dimensions. Bottom Sign Group has replaced Eagle Sign. Two street name sign replacement styles have been submitted and presented. The replacement street name signs are to be installed on the current light posts. The sheet aluminum signs are quoted for \$9,000, and the cast aluminum signs are quoted for \$15,000. The council discussed the options and would like some more modern style options without the city name on the signs.

Landscaping Report by Commissioner Geoff Baker. Commissioner Baker is absent and did not send a report.

Law Enforcement and Sanitation Report by Commissioner Bird. Commissioner Bird is absent. The signed Rumpke contract has been returned and submitted.

Treasurer Report by John Willis. Treasurer Willis announced that the Fiscal Year 2022-2023 closed on June 30, 2023. He presented and reviewed the June statement, and noted the standard monthly expenses. Booker Designs was paid \$2,500. Payroll has been caught up and processed. Insurance premium checks have been deposited for first quarter. Treasurer Willis reports that the year ended with an approximate \$12,000 surplus. He has reached out to the city auditor, Cobb, in regards to the city audit that is due in February 2024. Mr. Cobb stated that most similar sized cities have not used their ARPA funds as well. The engagement letter with Mr. Cobb will be signed soon. Treasurer Willis reports that property tax bills will be mailed this week. The second set of payroll checks for period through June 2023 have been mailed.

Clerk Report by Katie Schmitt. No updates to report. Clerk Schmitt sent out the October 2022 and December 2022 minutes for review.

Attorney Report by Abigail Green. Attorney Green discussed the legal concerns associated with the Flock security cameras. She reports that she could find only one neighborhood, Langdon Place, with Flock cameras that does not have its own police force to manage the security camera data. Attorney Green has spoken with Langdon Place's city attorney, Stan Chauvin. Mr. Chauvin stated that ARPA funds were used to pay for the cameras. Mr. Chauvin pointed out that it is important to have ARPA funds approved by a third party to ensure the city is compliant with all regulations. He provided information for the city secretary who has the contact information for the agency that assisted Langdon Place. Attorney Green will reach out to the secretary to obtain the needed information.

Jefferson County League of Cities Report. This position is vacant at this time.

The October 2022 meeting minutes were reviewed. Mayor Schmitt made a motion to approve the October 2022 minutes. Commissioner White seconded the motion. The council voted and the October 2022 minutes were unanimously approved.

The December 2022 meeting minutes were reviewed. Mayor Schmitt made a motion to approve the December 2022 minutes. Commissioner Wilson seconded the motion. The council voted and the December 2022 minutes were unanimously approved.

Mayor Schmitt adjourned the meeting at 8:59 pm.