

Glenview Hills City Government
Monthly Meeting
February 13, 2023

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Geoff Baker	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Present
Law Enforcement & Sanitation	Vacant	

Appointed Officers

Treasurer	John Willis	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Vacant	

Mayor Schmitt called the meeting to order at 8:05 pm, and performed roll call.

The August 2022 meeting minutes were reviewed. Mayor Schmitt made a motion to approve the August 2022 minutes. Commissioner White seconded the motion. The council voted and the August 2022 minutes were unanimously approved.

Police Crime Report presented by Mr. Schwab. Mr. Schwab stated that there was one report of vandalism on Lighthouse Road. He noted that there was a car stolen from neighboring Orion Road recently. Mr. Schwab discussed the incident that occurred in Glenview Park located behind the City. He reported that three masked men tried to break into a house located in Glenview Park. They also tried to break into a house off of Woodside Road. He noted that these attempted break ins are different because they are trying to break in during the evening hours when people are likely home. This fits a modus operandi of a criminal group from Knoxville, Tennessee.

Mr. Schwab reported that the City of St. Matthews released a crime alert for women pumping gas and having their purse stolen from their car. He reminded everyone to lock their car while pumping gas. Mayor Schmitt asked Mr. Schwab about a rear car city decal for city residents. Mr. Schwab does not recommend a city resident car decal unless the city has their own police force.

Mayor's Report by Mayor Schmitt. Mayor Schmitt attended the JCLC January meeting about budgets. An auditor was present speaking on the CARES and ARPA funds. He reports that fire departments did not receive any emergency funds and has asked for small cities who were unable to use their CARES

funds to give their surplus CARES funds to their fire departments. He noted that ARPA funds are still usable and have a broad application. The auditor stated that the funds need to be located in a separate account. The City will need to make a sub account at PNC to keep those funds separate from the City's other funds. There is a City of Plantation volunteer to help other cities with grant writing. Mayor Schmitt will forward the email from Jeffersontown Fire Chief Sean Dreisbach about requesting the funds. Treasurer Willis is now a signer on the City's PNC account.

Streets and Drainage Report by Commissioner White. Commissioner White gave an update on MSD's Glenview Avenue project. The first project bidder has backed out because it was unable to find the 18" main. The second bidder is contractor All Terrain, and once the contractor locates the 18" main, MSD will send an update. She reports that the snow plow retainer for December, January, and February are complete.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson reports that Mayor Schmitt signed a contract with Booker Design for front entrance renderings. The renderings should be completed this week.

Landscaping Report by Commissioner Geoff Baker. Commissioner Baker is not present. Mayor Schmitt provided a landscaping report. Mayor Schmitt has forwarded the landscaping contract to Commissioner Baker for review. He reports that the landscaping contract has expired and is now continuing on a month to month basis. The City has not put the landscaping contract out for bid due to a fear of price increase.

Treasurer Report by John Willis. Treasurer Willis presented and reviewed the January monthly statement. The paid January expenses were noted and reviewed. W2 forms were emailed today.

Clerk Report by Katie Schmitt. Clerk Schmitt does not have any updates to report.

Attorney Report by Abigail Green. Attorney Green discussed adopting a short term rental ordinance and how detailed or broad to write it. She stated that the City needs a code enforcement board in order to enforce any ordinances. Having an agreement with Metro to enforce our city ordinances was also discussed. Commissioner White will send Attorney Green Emily Liu's contact information, she is with Metro Code Enforcement. Attorney Green confirmed this year's junk days with Rumpke and posted them to the city website. All of the approved minutes have been updated on the website as well.

Mayor Schmitt asked Attorney Green about including a Code of Ethics Ordinance with the annual city ordinances for council approval. Attorney Green will compose a Code of Ethics Ordinance. Mayor Schmitt announced that the City is still looking for someone to fill the open commissioner's position for security and sanitation. The only requirements are to be twenty-one years of age and to be a City resident for a minimum of one year.

Law Enforcement and Sanitation Report by Commissioner. This position is vacant so there is no Commissioner at this time.

Jefferson County League of Cities Report. This position is vacant so there is no Representative at this time.

Mayor Schmitt adjourned the meeting at 8:56 pm.

