

Glenview Hills City Government
Monthly Meeting
December 12, 2022

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Present
Law Enforcement & Sanitation	Abby Heird	Absent

Appointed Officers

Treasurer	John Willis	Present
Attorney	Abigail Green	Absent
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Present

Note: November 2022 meeting cancelled due to Mayor illness.

Mayor Schmitt called the meeting to order at 8:07 pm and performed roll call.

Police Crime Report presented by Mr. Schwab. Mr. Schwab is absent tonight. He will send the report tomorrow. Mayor Schmitt has not heard of any crime reports this past month.

Mayor's Report by Mayor Schmitt. Mayor Schmitt reports that he has the affidavits for the oath of office to swear in the elected officials. He referenced a WDRB article about small cities having trouble filling city vacancies. He noted that he still needs to fill the vacancy created when Commissioner Heird moved on November third. Mayor Schmitt announces that Geoff Baker will fill the landscaping commissioner seat on January first. Mayor Schmitt reports that Kentucky passed a House Bill that will make cities easier to annex.

Streets and Drainage Report by Commissioner White. Commissioner White reached out to MSD in regards to the Glenview Avenue project but MSD has not responded today. She reports that the snow plow contract with Lawn Pro has been submitted and the retainer payment has been sent.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson gave an update on the front entrance project. The Booker Designs Company wants to confirm billing. She reported that the August meeting vote confirmed for \$2,500 for Booker Designs to be billed to the city email address.

Treasurer Report by John Willis. Treasurer Willis reported that the quarterly insurance premiums have been deposited and they totaled approximately \$15,000. He reviewed the monthly statement and budget. He noted that the monthly expenses were minimal and that there were no unusual expenses. Treasurer Willis reports that two property taxes remain outstanding which are 6109 Glen Hill Road and 5907 Grayson Court. Mayor Schmitt asked Treasurer Willis about putting the ARPA funds and Covid relief funds in a separate account in order to track them easier.

Landscaping Report by Commissioner Woodson. Commissioner Woodson is absent, but Mayor Schmitt provided a landscaping update report. Mayor Schmitt noticed that the landscaping sprinkler on Glen Hill Road has continued to remain active. He reached out to Jack Sherman to have the sprinklers winterized in order to prevent damage to the sprinkler system during the winter season. Mayor Schmitt also reports that the Lightheart Runnymede island project is complete and paid.

Law Enforcement and Sanitation Report by Commissioner Heird. Commissioner Heird is absent due to her moving out of the city last month and there not being a replacement commissioner yet. There is no report.

Attorney Report by Abigail Green. Attorney Green is absent and does not have any updates.

Clerk Report by Katie Schmitt. Clerk Schmitt has sent out the May 2022 and June 2022 minutes ahead of time to be reviewed. They can both be voted on.

The May 2022 meeting minutes were reviewed. Commissioner White made a motion to approve the May 2022 minutes. Commissioner Wilson seconded the motion. The council voted and the May 2022 minutes were unanimously approved by Mayor Schmitt.

The June 2022 meeting minutes were reviewed. Commissioner Wilson made a motion to approve the June 2022 minutes. Commissioner White seconded the motion. The council voted and the June 2022 minutes were unanimously approved by Mayor Schmitt.

Attorney Green can post both the May and June 2022 minutes to the city website.

Jefferson County League of Cities Report by Representative Tobe. Representative Tobe is absent.

Mayor Schmitt asked for any other website updates, there are no other updates at this time. Mayor Schmitt will swear in the commissioners this week. Mayor Schmitt will meet with Treasurer John Willis next week at PNC Bank for the signatories update.

Mayor Schmitt adjourned the meeting at 8:42 pm.