

Glenview Hills City Government  
Monthly Meeting  
July 11, 2022

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Present
Law Enforcement & Sanitation	Abby Heird	Present

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Absent

Mayor Schmitt called the meeting to order at 8:04 pm and performed roll call. Resident, Ken Lampe from Wagram Way and new auditor, Brian Cobb are also in attendance.

Mayor Schmitt announced that Mr. Schwab with Homeland Patrol is unable to attend the meeting this evening, but he will have the monthly crime report sent out. Mr. Schwab did report to Mayor Schmitt that a car was stolen from Dunvegan nearby.

Mayor's Report by Mayor Schmitt. Mayor Schmitt discussed wanting to get a sign policy in place. He also reported that the City received its second American Rescue Act check for about \$44,000. Mayor Schmitt introduced guest, Brian Cobb, who is the new auditor the City has contracted with. Mr. Cobb presented the completed audit and reviewed each section of the report. He reported that the Cities' assets exceeded the Cities' liabilities. He discussed the lack of segregation of duties within the City, but noted that it is a typical finding within a small city like Glenview Hills. He also recommended a monthly review of financial statements. Mayor Schmitt asked Mr. Cobb for any recommended qualified ARPA expenses. Mr. Cobb recommended looking at the DLG and the KLC websites for updates to the ARPA regulations.

Mayor Schmitt turned the floor over to resident, Ken Lampe of Wagram Way. Mr. Lampe reported that a residence on Carlingford is using the house as a short term rental. Mayor Schmitt noted that the City has encountered a short term rental within it before and that Commissioner White is the most knowledgeable on the short term rental subject.

Streets and Drainage Report by Commissioner White. Commissioner White gave an update on the MSD's Glenview Avenue project. The project will not be until the 2023 fiscal year. She also noted that there is a new contact person at MSD.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson has obtained three quotes for the front entrance revitalization project and presented each quote to the Council. The Council discussed each quote with Commissioner Wilson. Commissioner Wilson will email out her PowerPoint presentation, the three quotes, and a survey to the City Council.

Landscaping Report by Commissioner Woodson. Commissioner Woodson is absent and did not send a report.

Law Enforcement and Sanitation Report by Commissioner Heird. Commissioner Heird does not have any new business to report. She has not received the crime report from Mr. Schwab yet so she will reach out to him.

Treasurer Report by Maria Hawkins. Treasurer Hawkins will email the financial reports out. She reports that the end of the year was at the end of June. She presented and reviewed the end of the year reports. She noted that the City was over budget with revenue due to the additional ARPA funds the City received. She asked Clerk Schmitt about the Officer Information Update Sheet for the DLG. Clerk Schmitt will complete it and submit it to the DLG. Treasurer Hawkins also reported that City tax bills have been mailed out. She announced that if your escrow is paying your tax bill, do not duplicate the payment by personally paying your tax bill as well.

Clerk Report by Katie Schmitt. Clerk Schmitt has emailed out both the February and March minutes to be voted on and approved this meeting.

Attorney Report by Abigail Green. Attorney Green announced the working Ordinance meeting for Wednesday the 20<sup>th</sup> at 8pm. She wants the February and March minutes approved and posted. She also clarified Mayor Schmitt's sign policy recommendation he discussed during the beginning of the meeting, stating that it is for the inspection of the street signs.

Jefferson County League of Cities Report by Representative Tobe. Representative Tobe is absent and did not provide a report.

The February meeting minutes were reviewed. Commissioner Heird made a motion to approve the minutes. Commissioner White seconded the motion. The council voted and the February minutes were unanimously approved.

The March meeting minutes were reviewed. Commissioner Wilson has a change to schematics which should be Tim Winters provided two recommendations for architects. Clerk Schmitt will update that change and will have the March minutes ready at the next meeting.

Mayor Schmitt adjourned the meeting.