

Glenview Hills City Government  
Monthly Meeting  
June 13, 2022

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Present
Law Enforcement & Sanitation	Abby Heird	Absent

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Absent

Mayor Schmitt called the meeting to order at 8:05 pm and performed roll call.

Mayor Schmitt noted that there is not a quorum present so the minutes cannot be voted on.

Police Crime Report presented by Mr. Schwab. Mr. Schwab recommended checking on elderly neighbors during the heat wave. He reported that there was no crime in Glenview Hills this month. He also reported that last month a car was stolen from Shallcross Way and it was recovered on the 1200 block of 6<sup>th</sup> Street. Mr. Schwab recommends locking car doors and taking key fobs inside noting the uptick in property crimes. Additionally, he reported that some items were stolen from a home on Lightheart Road. Mr. Schwab noted that the fire department is investigating arson fires nearby that are associated with burglaries and property crimes. The suspect has been arrested and charged.

Mayor's Report by Mayor Schmitt. Mayor Schmitt followed up with Sherman Landscaping in regards to contracted duties. He reports that according to HB 399 the City's biannual audit requirement remains intact. He notes that the City may be receiving more COVID funds, and that Treasurer Hawkins and Mayor Schmitt will follow up with Mark Williams.

Streets and Drainage Report by Commissioner White. Commissioner White reports having followed up with Joe Exley with MSD, but has not received a response. She reports that the speed hump work on Lime Road has been completed. She asked Commissioner Wilson if she has heard back from Eagle Sign. Commissioner Wilson reports that she has heard back and that a radar speed sign costs about \$1,500.

Mayor Schmitt reported that there has already been some spray paint vandalism that is located on the second speed hump on Lime Road, but he states it should fade over time.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson reported that the insurance contract has been sent to Lisa Bentley, insurance agent. She reported that the bamboo signs have been installed along Lime Road. She has reached out to a landscape designer and the designer is not taking new jobs at this time. She is getting a second quote and will work on getting a third quote.

Landscaping Report by Commissioner Woodson. Commissioner Woodson is absent and has not provided a report. Mayor Schmitt announces that resident, Jeff Baker of Cabin Court, will be taking the Landscaping Commissioner position after the election.

Law Enforcement and Sanitation Report by Commissioner Heird. Commissioner Heird is absent. The only update is that a new resident asked about the provided sanitation bins.

Treasurer Report by Maria Hawkins. Treasurer Hawkins notes that the auditor is supposed to sign onto the meeting but has not signed on yet. She reports that the audit has been completed and its only finding is a lack of segregation of duties. She notes that this is not a new finding since the City is so small and that this finding is on previous audits as well. Treasurer Hawkins will send the audit to the DLG. The invoice has been received and paid, but she still needs to get the support files back from the auditor.

Treasurer Hawkins reviewed the monthly financials. She reports that the property taxes are finished and the insurance premium taxes have been deposited. The budget is on track with all expenses so far. The City has not received the MRAF, but Homeland Patrol's report has been submitted. Mayor Schmitt will reach out about the MRAFs. The City may receive about \$42,000 in covid relief money. Treasurer Hawkins noted that the City has spent more on roads with the Lime Road speed bump project than was budgeted for the year, but has spent less on landscaping. The City has \$305,000 in the bank. Currently the covid money is in the general fund, but she will reach out about a recommended fund for the covid money. She will send the completed audit out. Treasurer Hawkins reports that the current fiscal year closes on June 30<sup>th</sup>, and the next audit is when June 30, 2023 is complete.

Clerk Report by Katie Schmitt. Clerk Schmitt distributed directories to the new residents.

Attorney Report by Abigail Green. Attorney Green has updated the website to include the approved minutes through December 2022. There is going to be a working meeting for the ordinances on July 20<sup>th</sup>, and she will send a Zoom meeting link. Attorney Green looked into the cemetery tree issue and reports that the City has an obligation to remove a tree if it's going to damage residents' property. Therefore, the tree adjacent to the cemetery is removed. The Runnymede Lighthouse Island tree will be replaced in the fall. Commissioner White will remind Commissioner Woodson to have the stump ground down, and that the bench needs to be moved back into the island as well so that cars don't hit it.

It's noted that the lot adjacent to the cemetery has not had its taxes paid. It was suggested that the City acquire it as a green space. Attorney Green will look into a way for the City to acquire it.

Jefferson County League of Cities Report by Representative Tobe. Representative Tobe is absent and did not send a report.

Mayor Schmitt adjourned the meeting at 9:02 pm.