

Glenview Hills City Government  
Monthly Meeting  
May 11, 2020

| <u>Commissioners</u>          |                | <u>Attendance</u> |
|-------------------------------|----------------|-------------------|
| Mayor                         | Bryan Schmitt  | Present           |
| Landscaping                   | Justin Woodson | Present           |
| Streets & Drainage            | Emily White    | Present           |
| Lights, Signs, & Insurance    | Lisa Bentley   | Present           |
| Law Enforcement & Sanitation  |                |                   |
| <br><u>Appointed Officers</u> |                |                   |
| Treasurer                     | Maria Hawkins  | Present           |
| Attorney                      | Abigail Green  | Absent            |
| Clerk                         | Katie Schmitt  | Present           |
| League of Cities              |                |                   |

Mayor Schmitt called the meeting to order at 8:15 pm.

Police Crime Report presented by Major Schwab. No crime report has been received at this time. Mayor Schmitt reached out to Major Schwab for the report.

The February and March meeting minutes were reviewed. Commissioner Bentley made a motion to approve the minutes. Commissioner White seconded the motion. The council voted and the minutes were unanimously approved.

Mayor Schmitt updated the City address with the Kentucky Department of Insurance, as it still had former Mayor McGonnell's home address listed. He installed four City property signs in front of the bamboo along Lime Road. The bill for the signs will be emailed to Treasurer Hawkins. Mayor Schmitt has been trying to fill the open Commissioner position that was created when former Commissioner Green was appointed City Attorney. Resident Rob Banta expressed interest in the position, but is now unable to take it because he is taking a sworn position with the ATF, but his wife, Sarah Banta, can take it within thirty days of her retirement from LMPD. Resident Seth Cutsinger was interested in the position as well, but is unable to take it due to personal time constraints. Resident Holland Lauria has volunteered to take the neighborhood Social Coordinator position. The Social Coordinator is not a position within the City Council, just a neighborhood position.

Attorney Report by Abigail Green. Attorney Green is absent but sent a report via Mayor Schmitt. Mayor Schmitt reported that Attorney Green is working on the ordinances, updating the website, and obtained and posted the Rumpke calendar on the City website.

Clerk Report by Katie Schmitt. Clerk Schmitt received the Rumpke calendar from former Commissioner Green and inserted it into the Directory. The calendar was the last piece of information to complete the Directory. Clerk Schmitt will email the final draft to the Council for review.

Streets and Drainage Report by Emily White. Commissioner White has discussed sealing the streets that were not paved for uniformity in color amongst the roads. She obtained an estimate for the sealing of most streets which is approximately \$16,500 and the sealing of all streets is \$18,669. Treasurer Hawkins recommended waiting until the Road Fund CD matures on July 1<sup>st</sup>. Clerk Schmitt expressed concerns about not being able to drive to respective homes along the sealed streets for 24-48 hours after the sealing and not being able to park overnight in her garage. Mayor Schmitt had noted that the sealing makes the roads slicker in the winter because it decreases traction between the car tire and the asphalt, and it also retains heat from sunlight making the roads hotter in the summer. Commissioner White will table the sealing proposal until the next meeting in June, and she will reach out to ADC Paving for its recommendations for the logistics of parking the effected cars during the 24-48 hours of not being able to drive on the sealing. Council members will walk around and look at the roads that need to be sealed and develop thoughts about the logistics of resident parking. The MSD Shallcross project does not have a start date, and does not include the Dunraven project. The Dunraven MSD project plan is expensive and won't be budgeted until the next fiscal year beginning July 1<sup>st</sup> 2020. She also relayed a complaint she received from resident Spalding about her dislike for the new bench in the island the Lighthouse Runnymede intersection.

Lights, Signs, and Insurance Report by Commissioner Bentley. Commissioner Bentley reports having followed up with Megan at Eagle Sign about the front entrance sign repair, the slow children at play sign replacement on Wagram, and the announcement box slant, but has not heard back.

Landscaping Report by Commissioner Woodson. Commissioner Woodson reports having met with Leonard, the sprinkler maintenance man. Leonard has told Commissioner Woodson that there are three sprinkler zones, and he can't find the controller for one of the zones and a line is out from another zone. He gave an update on the island improvement projects. The remaining islands are Cabin Circle, Lighthouse Wagram intersection, and Runnymede Court. Cabin Circle's plan includes keeping the trees. The Lighthouse Wagram intersection island will have the trees replaced because they don't look well. Runnymede Court island plan includes keeping the blue spruce and adding plantings. Commissioner Woodson suggested to start thinking about redoing the front entrance in order to update it.

Treasurer Report by Maria Hawkins. Treasurer Hawkins reviewed the budget noting that the City is over budget by \$54,000 due to the road paving. She will send a note to the bank to not renew the MRAF CD so that the funds will be available for the seal coating proposal. The value of the MRAF CD will go into the streets budget for the upcoming fiscal year and increase that item by the value of the CD. Mayor Schmitt found a contracted police force fee refund that is the value of 30% of the City's security services according to KRS23A206. This refund will be additional income for the City that is noted in the next fiscal year budget as well. Clerk Schmitt asked if the fee can be back dated in order to recover more funds for the City.

Treasurer Hawkins performed the second reading of the Sanitation Ordinance which has been updated to reflect the new Rumpke contract rates that increased due to adding weekly recycling. The \$360 per house sanitation assessment will remain this year despite the Rumpke rates increasing beginning July 1, 2020. The Council did not want to raise the assessment this year so the City will cover the difference for each house from July 2020-Dec 2020. Commissioner Bentley made a motion to approve the Sanitation Ordinance. Commissioner Woodson seconded the motion. The council voted and the Sanitation Ordinance was unanimously approved.

Treasurer Hawkins performed the second reading of the Property Ordinance. The tax dates for 2020 will remain the same as written. Commissioner White made a motion to approve the Property Ordinance. Commissioner Bentley seconded the motion. The council voted and the Property Ordinance was unanimously approved.

Treasurer Hawkins performed the second reading of the Budget Ordinance. She noted three changes. First, the contracted police force fee refund was added to the City income. Second, the sanitation expense was updated and increased to reflect the new Rumpke contract which includes weekly recycling instead of biweekly recycling. Third, the streets budget was increased since the MRAF CD is not being renewed on July 1<sup>st</sup>. Commissioner Bentley made a motion to approve the Budget Ordinance. Commissioner White seconded the motion. The council voted and the Budget Ordinance was unanimously approved.

Commissioner Woodson received a phone call during the meeting from Leonard with sprinkler maintenance. He reported that the sprinkler system is fixed and he will deliver a bill tomorrow.

Mayor Schmitt will reach out to Sarah Banta and confirm her interest in filling the Commissioner position. He will also demonstrate how to complete the Commissioner filing application for the ballots.

Law Enforcement and Sanitation Report. There is no Commissioner at this time.

Jefferson County League of Cities Report. There is no League of Cities Representative at this time.

Mayor Schmitt adjourned the meeting at 9:26 pm.