

Glenview Hills City Government  
Monthly Meeting  
May 9, 2022

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Absent
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Brittany Wilson	Absent
Law Enforcement & Sanitation	Abby Heird	Present

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Absent

Mayor Schmitt called the meeting to order at 8:04 pm.

Mayor Schmitt will circle back to approve the minutes later in the meeting.

Police Crime Report presented by Mr. Schwab. Mr. Schwab is absent but sent a report. A vehicle was stolen from a driveway on Shallcross. Mr. Schwab reminds residents to not leave cars unlocked or keys inside the vehicle.

Mayor's Report by Mayor Schmitt. The City is in need of a landscape commissioner for the next term.

Streets and Drainage Report by Commissioner White. The speed humps on Lime Road have been installed twice by Flynn Brothers. During the first installation, the milling depth loss was not taken into account. The second installation is correct. The stripping still needs to be completed and has not been done since the last time she checked. Resident Gob asked Commissioner White about the Lime Road signs that have been previously discussed. Commissioner White has emailed Commissioner Wilson, the signs commissioner, but has not heard back from her. Commissioner White emailed Joe Exley with MSD as well, but he has not responded to her email at this time.

Law Enforcement and Sanitation Report by Commissioner Heird. Spring Junk Day was today. Some junk was not picked up so Commissioner Heird will follow up with Rumpke. She did not received the crime report from Mr. Schwab so Mayor Schmitt will forward the report to her. There was a death investigation at 3016 Lighthouse Road.

Treasurer Report by Maria Hawkins. Treasurer Hawkins received the 2021 audit but has not looked through it yet. The City incurred three \$15 check fees with PNC Bank. The City needs to follow up with the insurance company issuing the checks. Treasurer Hawkins already followed up with PNC and PNC is unable to reimburse the check fees. Commissioner Heird will reach out to the insurance company since it is the party that made the mistake and double issued the checks to the City.

Treasurer Hawkins commenced the second reading of the ordinances. Treasurer Hawkins read the 2023 Property Tax Ordinance. Commissioner White made a motion to approve the Property Tax Ordinance, Commissioner Heird seconded the motion, the Council voted, and the Property Tax Ordinance was approved and passed unanimously. Treasurer Hawkins will send the Ordinances to both Mayor Schmitt and Attorney Green for signatures and then to the PVA for the tax bills.

Treasurer Hawkins read the 2023 Sanitation Ordinance. The Sanitation Ordinance is remaining at \$385 per residence this year for garbage pickup two times per week, yard waste pickup once per week, and recycling pickup once per week. Mayor Schmitt made a motion to approve the Sanitation Ordinance, Commissioner White seconded the motion, the Council voted, and the Sanitation Ordinance was approved and passed unanimously.

Treasurer Hawkins read the 2023 Budget Ordinance. The Budget Ordinance's only change is the contracted police force reimbursement money which has been increased to about \$4,000. The City should receive about \$4,000 next year in reimbursement funds with the first check being about \$1,000. Mayor Schmitt made a motion to approve the Budget Ordinance, Commissioner White seconded the motion, the Council voted, and the Budget Ordinance was approved and passed unanimously.

Treasurer Hawkins reviewed the April financial statements. The only revenue was \$1,570 and no taxes were received. She noted that some extra landscaping work was completed over the monthly budget, but that there was no other expenses that were out of the ordinary. Mayor Schmitt noted that he needs to submit the SAM info for Covid Relief Funds. He will get with Treasurer Hawkins to complete that.

Clerk Report by Katie Schmitt. Clerk Schmitt reported having sent out the February and March minutes. She will get April minutes completed next month. Mayor Schmitt stated that the Council will vote on the February and March minutes next month.

Attorney Report by Abigail Green. Attorney Green reports that she has not heard from Commissioner Woodson in regards to assessing the cemetery trees for removal. She reported having emailed Representative Tobe about continuing to update the website, but has not received a response from her yet. Attorney Green will update the city website with the Council's new email addresses and the fall junk date. She noted that the Council still needs to review and discuss the new Ordinances in order to get them finalized. Fall Junk Day is noted to be the second Monday of November which will be Monday November 14th as Commissioner Heird has sent the email.

Landscaping Report by Commissioner Woodson. Commissioner Woodson is absent and did not send a report.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson is absent and did not send a report.

Jefferson County League of Cities Report by Representative Tobe. Representative Tobe is absent and did not send a report.

Mayor Schmitt reported that he received a noise complaint and has asked Attorney Green to reach out to the resident in regards to the complaint.

Mayor Schmitt adjourned the meeting at 8:40 pm.