

Glenview Hills City Government  
Monthly Meeting  
December 13, 2021

| <u>Commissioners</u>         |                 | <u>Attendance</u> |
|------------------------------|-----------------|-------------------|
| Mayor                        | Bryan Schmitt   | Present           |
| Landscaping                  | Justin Woodson  | Present           |
| Streets & Drainage           | Emily White     | Absent            |
| Lights, Signs, & Insurance   | Brittany Wilson | Absent            |
| Law Enforcement & Sanitation | Abby Heird      | Absent            |

Appointed Officers

|                  |               |         |
|------------------|---------------|---------|
| Treasurer        | Maria Hawkins | Present |
| Attorney         | Abigail Green | Present |
| Clerk            | Katie Schmitt | Absent  |
| League of Cities | Cara Tobe     | Absent  |

Mayor Schmitt called the meeting to order at 8:05 pm.

Mayor Schmitt noted that there are not enough Commissioners present for a quorum so the minutes are unable to be voted on.

Mayor's Report by Mayor Schmitt. Mayor Schmitt reported that Mr. Schwab with Homeland Patrol has sent a rate increase notice to the City, but there are not enough Commissioners present to vote on the rate increase. He also noted that Commissioner Woodson put up the landscaping lights, and that the front entrance electric went out but was fixed by resident Banta.

Landscaping Report by Commissioner Woodson. Commissioner Woodson reported that the electric was fixed at the front entrance, noting that the electric line had been cut in two when it was hit in the car accident. He also noted that the column is still in rough shape as well from the car accident. Mayor Schmitt stated that Commissioner Wilson is working on the front entrance plans. Treasurer Hawkins asked if the electric repair bills are still going through the insurance related to the car accident. Treasurer Hawkins stated that she will check with Commissioner Heird in regards to the accident insurance claims.

Attorney Report by Abigail Green. Attorney Green stated that she will schedule some dates in order to continue reviewing the Ordinances.

Treasurer Report by Maria Hawkins. Treasurer Hawkins sent out and reviewed the monthly financials, noting that nothing was unusual, just the typical bills. She reported having deposited the quarterly

insurance premium tax payments. Also, she reported having spoken with an auditor for two other cities, and the auditor will review our 2019 audit and provide a quote. She stated that she has already spoken with four or five firms whose rates have been at \$10,000 or higher, noting that the MRAFs received are only \$12,000. Treasurer Hawkins reported that the city has until March 1<sup>st</sup> to complete the audit, and if that is not feasible, we can file for an extension until December 1<sup>st</sup>. She announced that W2s would be sent in January.

Police Crime Report presented by Mr. Schwab. Mr. Schwab stated that he has submitted a rate increase for Homeland Patrol Services. He reported that there were no crime reports for the month even though the holidays are approaching. He also encouraged residents to call or email Homeland Patrol for a house watch when out of town.

Clerk Report by Katie Schmitt. Clerk Schmitt is absent and did not send a report.

Law Enforcement and Sanitation Report by Commissioner Heird. Commissioner Heird is absent and did not send a report.

Lights, Signs, and Insurance Report by Commissioner Wilson. Commissioner Wilson is absent and did not send a report.

Streets and Drainage Report by Commissioner White. Commissioner White is absent and did not send a report.

Jefferson County League of Cities Report by Representative Tobe. Representative Tobe is absent and did not send a report.

Resident Tongate asked about the reports for the second and third speed trailers. Mr. Schwab will follow up with the 8<sup>th</sup> Division and get the reports from the speed trailers. Resident Tongate suggested using the speed bump company that the City of St. Matthews uses, but Mr. Schwab noted that St. Matthews has their own internal Works Department. Commissioner Woodson stated that the City is still working on the bid and that a standard has to be followed. Mayor Schmitt reported that Commissioner White is working on the bid and is reaching out to paving companies. He noted that the City already has the standard drawing as well. He also stated that he can reach out to the St. Matthews engineer. Mayor Schmitt reports that he hasn't received the speed trailer reports yet, but will look at the data from the reports.

Attorney Green reported that the minutes have not been updated on the website since August, and that she will reach out to Representative Tobe to see if she is still going to continue updating the website.

Resident Nelson asked Mr. Schwab to review and explain the patrol schedule which he did. Mr. Schwab also noted that the police substation is now closer to the City as it has moved from Middletown to Westport Road at Goose Creek.

Mayor Schmitt adjourned the meeting at 8:25 pm.