

Glenview Hills City Government
Monthly Meeting
January 11, 2021

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Present
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Lisa Bentley	Absent
Law Enforcement & Sanitation	Abby Heird	Present

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Present

Mayor Schmitt announced that resident, Brittany Wilson, was elected commissioner as a write-in candidate, and she is in attendance tonight. Resident Browning who was elected commissioner has submitted her declination of her elected position in writing. He performed roll call and called the meeting to order at 8:06 pm.

Police Crime Report presented by Major Schwab. Major Schwab is not present this evening.

Mayor Schmitt announced that a meeting for a special election is needed in order to fill the remaining commissioner position. The Council decided that the best time to hold the special election meeting to elect a fourth commissioner would be at about 9pm after the regular monthly meeting in February. He had requested that LawnPro, the snow removal provider, come back and replot the streets on December 25th which LawnPro completed. Mayor Schmitt followed up about the frequency of the police force refund which the City should receive quarterly. Treasurer Hawkins reported receiving a payment from Kentucky Revenue for approximately \$700, but she is not sure what it is for. The last police force refund payment was in May 2020 for \$1100. He noted that the City has not received any CARES Act money yet. Mayor Schmitt will follow up with Tina at the Department for Local Government in regards to the quarterly police refund payments. He reported receiving a request to install security cameras due to the increased reports of property crimes in the surrounding areas including Glenview. Mayor Schmitt reports having reached out to LG&E today in regards to having them install an outlet on the street light pole at the Lime Road entrance, and he is waiting to hear back from them.

Attorney Report by Abigail Green. Attorney Green reports that she had sent out a draft of the Ordinances, but hasn't heard back from anyone yet. Clerk Schmitt notes that she is able to look at them and will provide feedback. Attorney Green requested that the street lights stay on consistently instead of cycling on and off. Mayor Schmitt notes that LG&E can fix the lights so that they stay on consistently, and the lights can also be converted to LED for a fee.

Clerk Report by Katie Schmitt. Clerk Schmitt doesn't have any updates, but notes that she will send Representative Tobe a Resident Update Sheet as requested.

Treasurer Report by Maria Hawkins. Treasurer Hawkins reviewed and reported that the monthly statement is as expected. She noted earlier during the Mayor's Report that the City received a \$769 payment from Kentucky Revenue, but that she does not know what it is for. She will look into it. W2s remain outstanding, and she will work on them this week. She notes that Mayor Schmitt is going to follow up with Tina at the DLG in regards to the missing quarterly police refund payments.

Landscaping Report by Commissioner Woodson. Commissioner Woodson noted having previously suggested a sidewalk be installed along Lime Road. He reported having calculated a rough estimated cost of a concrete sidewalk along Lime Road which would be approximately \$50,000-80,000. Treasurer Hawkins suggested choosing between repaving the City streets and installing a Lime Road sidewalk, noting that a sidewalk is not a great investment for the cost. Commissioner Woodson also removed the holiday decorations.

Law Enforcement and Sanitation Report by Abbey Heird. Commissioner Heird did not have a report at this time.

Lights, Signs, and Insurance Report by Commissioner Bentley. Commissioner Bentley is absent and did not provide a report.

The December meeting minutes were reviewed. Mayor Schmitt made a motion to approve the December minutes. Commissioner Woodson seconded the motion. The council voted and the December minutes were unanimously approved.

Mayor Schmitt announced that he will need to meet with each Commissioner individually while being masked, outside, and properly socially distanced in order to swear in and perform the Oath of Office. He will prepare the affidavits for the sworn in Commissioners, and mail them to the Secretary of State and the County Clerk. He noted that a special election is needed for the open commissioner position.

Streets and Drainage Report by Emily White. Commissioner White asked if Treasurer Hawkins was receiving the snow removal invoices. Treasurer Hawkins has received them and paid them. Commissioner White reported that the Glenview Avenue MSD project is out for bid, and that she will follow up with MSD this month.

Jefferson County League of Cities Report by Cara Tobe. League of Cities does not have a December meeting. Representative Tobe asked about the City website not having been updated with Minutes since November. Clerk Schmitt noted that each meeting's minutes are voted on and approved at the next month's meeting, so the publishing of the minutes will always be a month behind. Mayor Schmitt suggested that Representative Tobe reach out to Attorney Green in order to assist with the updating of the City's website.

Mayor Schmitt adjourned the meeting at 8:57 pm.