

Glenview Hills City Government
Monthly Meeting
December 14, 2020

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Present
Streets & Drainage	Emily White	Present
Lights, Signs, & Insurance	Lisa Bentley	Absent
Law Enforcement & Sanitation	Abbey Heird	Present

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	Abigail Green	Present
Clerk	Katie Schmitt	Present
League of Cities	Cara Tobe	Present

Social Coordinator, Holland Lauria, gave an update that the Christmas Parade is scheduled for Friday the 18th.

Mayor Schmitt called the meeting to order at 8:03 pm and performed roll call.

Police Crime Report presented by Major Schwab. There were no crime reports for the month. He did report that there is an increase in car thefts in this area due to people leaving the key fob in the car or just inside the house door. He also suggests breaking down boxes of higher value items and placing them into the can instead of setting the intact box at the curb.

The Mayor's report by Mayor Schmitt. He reports that under the CARES Act relief fund, Homeland Patrol expenses qualify for reimbursement so he completed the submission. The estimated refund the City will receive from the CARES act is \$12,650. He received a call from resident Rompf which complimented the front entrance decorations.

Attorney Report by Abigail Green. Attorney Green is continuing to work on the Ordinances. She notes the need for a code enforcement officer. She wants everyone to look at the Ordinances that apply to them and come back with suggestions.

Treasurer Report by Maria Hawkins. Treasurer Hawkins reports that all property taxes have been paid and all issues have been resolved. She reports that the City has not received a police force refund since earlier in the year and has not received any correspondence regarding the refunds. Mayor Schmitt will call to inquire about the delayed refunds. The 2020 fiscal year statements have been submitted, the

UFIR has been submitted for the MRA funding as well. So the City is compliant through June. She notes that 2021 is an audit year. The snow removal contract has been signed. The post office box fee has been paid for another year. Commissioner Woodson reports that the landscaping cost will increase about \$1000 in January.

Streets and Drainage Report by Emily White. Commissioner White reports that the snow removal contract has been submitted and asked LawnPro to send invoices to Treasurer Hawkins and provided her contact information. She asked Mayor Schmitt if he has received any information about the estimated MRAF the City can expect to receive. Mayor Schmitt reports that he hasn't heard from the MRA Office and that the office doesn't have an estimated time on the MRA estimates. The Glenview Avenue MSD project is now going out for bid in January. The last communication from MSD stated it was going out for bid in October.

Lights, Signs, and Insurance Report by Commissioner Bentley. Commissioner Bentley is absent and did not provide a report.

Landscaping Report by Commissioner Woodson. Commissioner Woodson reports that the landscaping contract with Sherman's Landscaping has been renewed and begins in January. As he reported during Treasurer Hawkins' report, the contract increased about \$1,000. He noted that Sherman's wanted a larger increase than that, but Commissioner Woodson negotiated with him to bring it down to only the \$1,000 increase. The new contract also includes the front entrance flowers and pine straw for the Burlington Avenue Island. Previously, those items were both additional expenses. Commissioner White asked if the landscaping contract needed to go out for bid. Mayor Schmitt reports that the threshold for bid requirements has been increased and is now \$30,000 which the landscaping contract doesn't meet the threshold for bid requirement. Commissioner Woodson made a motion to approve the landscaping contract. Mayor Schmitt seconded the motion. The council voted and the landscaping contract was unanimously approved. In addition, he reports that the new Tulip Poplar tree has been planted along Lime Road. He also notes that in regards to the entrance decorations, there are only two outlets at the main front entrance and that there is no electric outlets at the Lime Road entrance.

Clerk Report by Katie Schmitt. Clerk Schmitt doesn't have any updates. Commissioner White requested that a directory be delivered to her neighbors. Both Commissioner Heird and Representative Tobe requested Resident Update Sheets.

Law Enforcement and Sanitation Report by Abbey Heird. Commissioner Heird referred to Major Schwab's report for the Law Enforcement report. She does not have any sanitation updates. Mayor Schmitt reports having received a call from a resident in regards to food scraps being left on the City property along Dunraven Drive where Rumpke stops and takes their break. The complaint reported that the food scraps are both attracting wild animals and distracting domestic animals. Mayor Schmitt will talk to Steve with Rumpke about the food scraps that are being left on City property. Mayor Schmitt also reminded everyone that coyotes are around because he saw a gutted deer on Glenview Avenue, and warned everyone to be aware. Commissioner Heird announced that Ramiro's Cantina food truck is coming Friday evening and will be in the Lighthouse and Runnymede cul de sac.

Jefferson County League of Cities Report. Resident Cara Tobe accepted the position of League of Cities Representative. Mayor Schmitt recommended that she reach out to Mr. Jack Will within the League of Cities.

The November meeting minutes were reviewed. Mayor Schmitt asked for a motion to approve the November minutes. Commissioner White made a motion to approve the November minutes. Commissioner Woodson seconded the motion to approve the November minutes. The council voted and the November minutes were unanimously approved.

Mayor Schmitt announced that the Zoom meeting link will now be the same link for all of the monthly meetings and they are set up to provide auto notices now.

Mayor Schmitt adjourned the meeting at 9:05 pm.