

Glenview Hills City Government
Monthly Meeting
March 4, 2019

<u>Commissioners</u>		<u>Attendance</u>
Mayor	Bryan Schmitt	Present
Landscaping	Justin Woodson	Present
Streets & Drainage	Cordell Lawrence	Present
Lights, Signs, & Insurance	Lisa Bentley	Absent
Law Enforcement & Sanitation	Abigail Green	Absent

Appointed Officers

Treasurer	Maria Hawkins	Present
Attorney	April Wimberg	Present
Clerk	Katie Schmitt	Present
League of Cities		

Mayor Schmitt called the meeting to order at 7:03 pm.

Police Crime Report presented by Major Schwab. Major Schwab reported that there were no police reports filed in Glenview Hills. He stated the speed machine will be placed back on Lime Road. He also warned that during spring break there is an increase in crimes so they will increase patrols during that time.

The January and February meeting minutes were tabled because only two commissioners were present and therefore unable to vote on them.

Mayor Schmitt presented the Mayor's Report. He reported having mailed the affidavits to both the election center and the Secretary of State. He attended the meeting with Gould Electric about adding an electric meter to the entrance of Lime Road. The estimated cost for that project would be approximately \$10,000, \$5,000 would be payable to LG&E for tying into the electric source and \$5,000 would be payable to the electrical company for running a line across and below Lime Kiln Lane. Attorney Wimberg suggested that Glenview Park could share the cost of running electric to the entrance since it would benefit from the security camera as well. Mayor Schmitt will call Ready Electric for a quote as well. Mayor Schmitt had suggested renting a storage unit for City supplies which the Council agrees with. He found Lyndon Mini Storage has a 5x7 unit for \$40-\$45 per month. Treasurer Hawkins suggested asking if the storage company would offer a discount if a year's rent was paid in full as one upfront payment. Mayor Schmitt delivered insurance checks to Treasurer Hawkins. He reports that the

change of address forms for the City's new address have taken effect because the amount of mail still being delivered to previous council members' addresses has decreased significantly.

Attorney Report by April Wimberg. Attorney Wimberg suggests approaching Glenview Park about sharing the cost of improving the Lime Road entrance by running electric to it since the residents of Glenview Park would benefit from it as well.

Clerk Report by Katie Schmitt. Clerk Schmitt has submitted the City Officials Update Form to the Department for Local Government.

Treasurer Report by Maria Hawkins. Treasurer Hawkins reviewed the monthly statement. She noted that insurance checks were received as revenue, and there are still two outstanding tax bills that she has yet to receive the information on from former treasurer Wes Adams. She will ask him to forward her the information. Treasurer Hawkins reported that the audits are being performed by the firm of Beckler, Parker, and Watts. She will contact the firm directly to see what audit documents remain outstanding. She is also going to set up a meeting with Mr. Adams which he is available later this week. Mayor Schmitt asked Attorney Wimberg about drafting an official letter to former treasurer Adams, and Attorney Wimberg advised that a letter is not necessary until Treasurer Hawkins speaks with the audit firm. Commissioner Woodson asked about the risk posed to Attorney Wimberg. Treasurer Hawkins distributed paychecks for the pay period November to January. She also noted that the City received a credit for the PNC Bank fee.

Streets and Drainage Report by Commissioner Lawrence. Commissioner Lawrence suggested a Request for Bid for the pot holes.

Lights, Signs, and Insurance Report by Commissioner Bentley. Commissioner Bentley reported having reached out to a security provider in regards to a solar powered camera for the Lime Road entrance, and the cost is estimated to be \$5,000. The order for the four front entrance light fixtures was placed with Breachers Lighting since one of the fixtures has fallen off the column. She is still sourcing another bidder for signs and frames.

Landscaping Report by Commissioner Woodson. Commissioner Woodson has two bids from Sherman Landscaping for two different proposed projects. The first bid is to clean up the logs and honeysuckle along the curve of Lime Road and Glenview Avenue for \$275. The second bid is to remove the burning bushes from around four light posts and to spread grass seed in those areas for \$561. Removing the bushes from these areas will allow the landscapers to focus more on the satellites and landscaping. Even though the bushes are on easements, Commissioner Woodson has already spoken with the property owners at the four sites. Attorney Wimberg recommends creating a landscaping discretionary fund for projects like these. Mayor Schmitt recommends Goshen Gardens to Commissioner Woodson for a neighborhood Tree Plan. Attorney Wimberg suggests working with the City of Louisville's purchasing power in order to obtain trees for the City.

Law Enforcement and Sanitation Report by Commissioner Green. Commissioner Green reports having worked on the website. The cost for city emails would be \$5 per user, and the Council tabled the City emails discussion noting that emails are not necessary for our City.

Jefferson County League of Cities Report. Mayor Schmitt and Clerk Schmitt attended the League of Cities meeting which was the swearing in ceremony of the new League of Cities President.

Mayor Schmitt called Commissioner Bentley for voting and placed her on speaker phone. The first item for voting was the MPI proposal. Commissioner Lawrence made a motion to approve the MPI proposal, Commissioner Woodson seconded the motion, the Council voted and the motion was unanimously approved. The second item for voting was the first landscaping project. Commissioner Woodson made a motion to approve the first landscaping project, Commissioner Lawrence seconded the motion, the Council voted and the motion was unanimously approved. The third item for voting was the second landscaping project. Commissioner Woodson made a motion to approve the second landscaping project, Commissioner Lawrence seconded the motion, the Council voted and the motion was unanimously approved.

Mayor Schmitt adjourned the meeting at 8:14 pm.